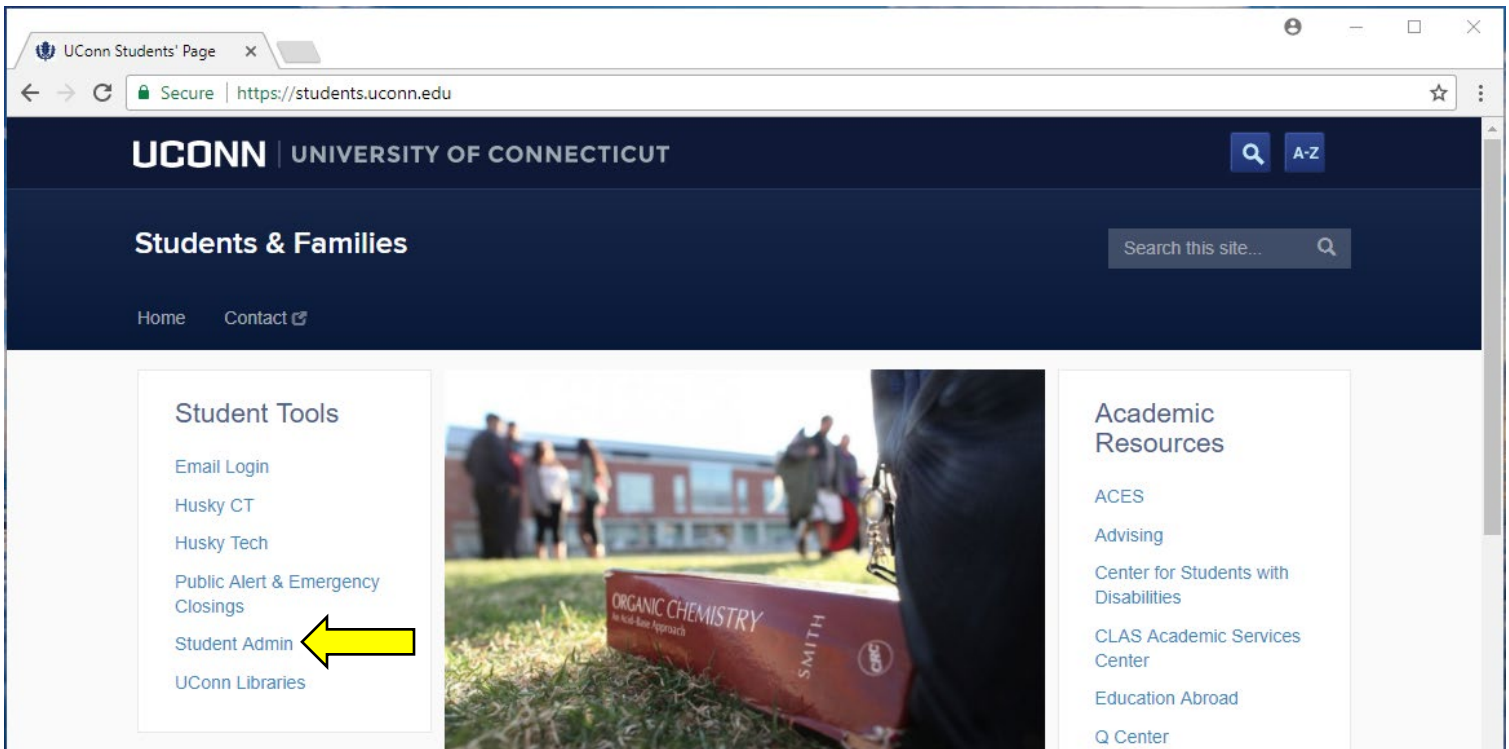
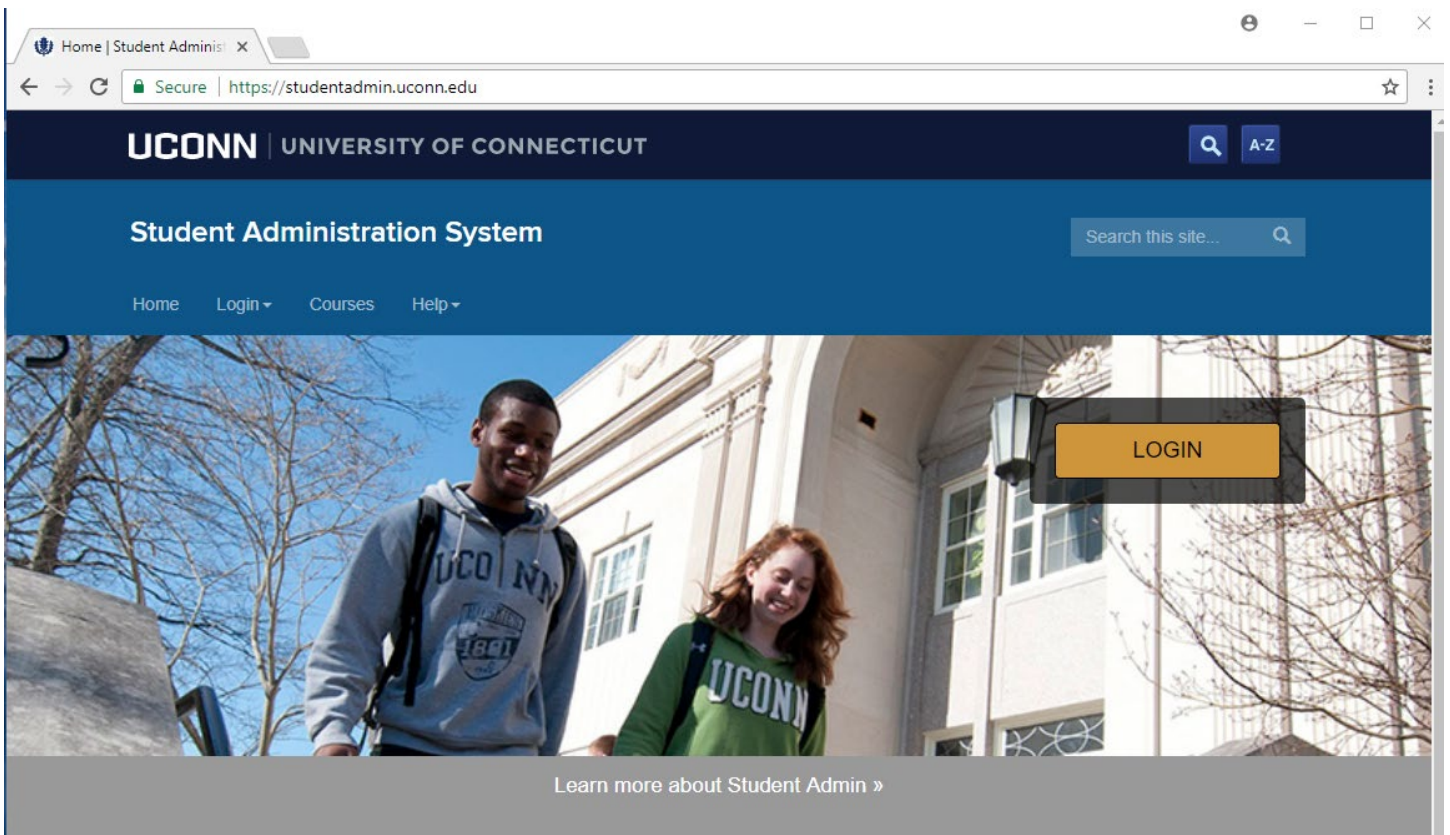


1) Access your student administration account via the Student Admin Link on 'students.uconn.edu'



2) Click '[Login](#)'.



- 3) Enter your NetID & Password and click 'Login'.
(Note: For login assistance, contact the UConn ITS Help Center. Contact Information can be found at helpcenter.uconn.edu)

NetID Single Sign On

On your way to...
student.studentadmin.uconn.edu

Login

UConn Single Sign On serves as your login to many University computing and networking services.

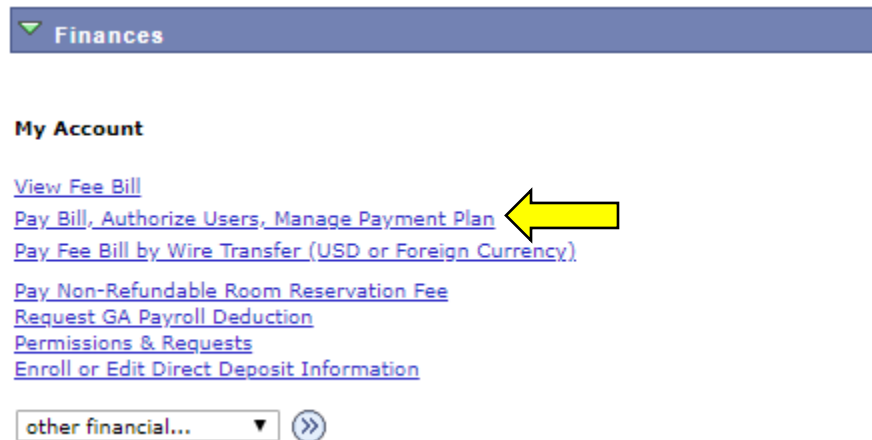
Warn me before logging me into other sites.

[Need Help?](#)

- 4) Once logged in, Navigate to the Student Center via Main Menu > Self-Service > Student Center



- 5) Click on Pay Bill, Authorize Users, Manage Payment Plan under the finances header (about halfway down on the Student Center main page).



6) A new page will open, click on 'Deposits' on the top toolbar.

Announcement

Welcome to the UConn Bill & Payment Suite!

-
- - To pay an **ENROLLMENT DEPOSIT**, please click on the **eDeposit tab**, at the top of this page ^
-
- - To view your eBill, please click on the eStatement link also at the top of this page
-
- - To view the most current changes to your bill, please click on the View Current Activity link on the right
-

Student Account ID: xxx3096

Balance \$0.00

View Activity Make Payment

My Profile Setup

- Authorized Users
- Payment Profile
- Notifications

7) A new page will open, select the term you want to apply the deposit towards from the dropdown & click 'Select'.

My Account Make Payment Payment Plans Deposits Help My Profile

Deposit Payment

Amount Payment Confirmation Receipt

Select a term then deposit payment account you would like to make a payment toward

Select a term

- Fall 2018
- Select Term
- Fall 2018
- Spring 2018
- Fall 2017
- Spring 2017

Select

***Please Note:** Graduate Nursing Programs should choose the upcoming Fall Semester (for AY 18-19: Fall 2018)
CEIN Students should choose the following Spring Semester as their cohort begins in the spring
(for the CEIN cohort beginning Spring 2019, choose Spring 2019)

8) A new box, 'Select a Deposit' will appear. From the dropdown, select 'Nursing Program Deposit' and click 'select'.

The screenshot shows the 'Deposit Payment' page with a navigation bar at the top containing 'My Account', 'Make Payment', 'Payment Plans', 'Deposits', 'Help', and 'My Profile'. Below the navigation bar is a progress indicator with four steps: 'Amount', 'Payment', 'Confirmation', and 'Receipt'. A yellow instruction box reads: 'Select a term then deposit payment account you would like to make a payment toward'. Below this, there are two dropdown menus. The first is labeled 'Select a term' and has 'Fall 2018' selected. The second is labeled 'Select a deposit' and has a dropdown menu open with 'Nursing Program Deposit' selected. A yellow arrow points to the 'Select' button next to the dropdown menu.

9) The Nursing Program Deposit information will appear. Review to ensure the information is accurate and click 'Continue'.

The screenshot shows the 'Deposit Payment' page with the same navigation bar and progress indicator as the previous screenshot. The yellow instruction box is still present. Below the dropdown menus, the 'Select a deposit' dropdown is now closed and shows 'Nursing Program Deposit' selected. Below this, a box titled 'Nursing Program Deposit' contains the following information:

Deposit name	Nursing Program Deposit
Deposit description	\$1000.00 Nursing Program Deposit
Term	Fall 2018
Maximum payment amount	\$1,000.00
Payment amount	\$1,000.00

At the bottom right of the page, there are two buttons: 'Cancel' and 'Continue'. A yellow arrow points to the 'Continue' button.

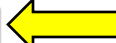
10) To pay by Electronic Check, click '[Electronic Check \(checking/savings\)](#)' and click '[Select](#)'.
(Note: For payment via credit card, skip to Step 15)

My Account Make Payment Payment Plans Deposits Refunds Help My Profile

Deposit Payment

Amount Method Confirmation Receipt

Amount **\$1,000.00**

Method Electronic Check (checking/savings) [Select](#) 

[Back](#) [Cancel](#)

*Credit card payments are handled through PayPath®, a tuition payment service. A non-refundable service fee will be added to your payment.

Electronic Check - Payments can be made from a personal checking or savings account.

11) Complete all required account information fields as marked by the asterisk (*). Click '[Continue](#)'

Deposit Payment

Amount Method Confirmation Receipt

Amount **\$1,000.00**

Method Electronic Check (checking/savings) [Select](#)

Account Information

* Indicates required fields

You can use any personal checking or savings account.
Do not enter other accounts, such as corporate account numbers, credit cards, home equity, or traveler's checks.
Do not enter debit card numbers. Instead, enter the complete routing number and bank account number as found on a personal check.

*Account type:

*Routing number: (Example)

*Bank account number:

*Confirm account number:

*Name on account:

Refund Options


Only one account can be designated to receive refunds.

Check here if you would like refunds to be deposited into this account.

Option to Save

Save this payment method for future use

Save payment method as: (example My Checking)

[Back](#) [Cancel](#) [Continue](#) 

*Credit card payments are handled through PayPath®, a tuition payment service. A non-refundable service fee will be added to your payment.

Electronic Check - Payments can be made from a personal checking or savings account.

12) Read the ACH Agreement, click the box to agree to the terms and conditions, and click 'Continue'.

ACH Agreement

I hereby authorize **University of Connecticut** to initiate debit or credit entries to my Depository according to the terms below, and for my Depository to debit or credit the same to such account. In the event that this electronic payment is returned unpaid for any reason, I understand that a **\$25.00** return fee will be added to my student account.

Name: **Test Test**

Address:

Depository: COMMERCE BANK
ACH DEPT.
KANSAS CITY, MO 641416248

Routing Number: 101000019

Account Number: xxxx5678

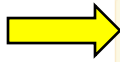
Debit Amount: \$1,000.00

This agreement is dated Thursday, March 8, 2018.

For fraud detection purposes, your internet address has been logged: 137.99.34.14 at 3/8/18 10:38:17 AM EST

Any false information entered hereon constitutes as fraud and subjects the party entering same to felony prosecution under both Federal and State laws of the United States. Violators will be prosecuted to the fullest extent of the law.

To revoke this authorization agreement you must contact: bursar@uconn.edu



I agree to the above terms and conditions. (Print Agreement)

Cancel Continue

13) Review to ensure all information is accurate and click 'Submit Payment'.

Deposit Payment



Please review the transaction details, then submit your payment.

Payment Information

Payment Amount \$1,000.00

Paid To

University of Connecticut

Selected Payment Method

WEBCHECK
Account xxxx5678
Billing Address Test Test

Change Payment Method

Confirmation Email

Primary UCONN.EDU@invalid.uconn.edu

Back Cancel Submit Payment

14) A new screen will open displaying the status of your payment. Please print a copy of this page for your records. This completes your payment transaction.

Account Payment

Thank you for your payment. We will send you a confirmation e-mail with payment details. For a record of all your payments, please see the Payment History.



Payment Receipt

Your payment in the amount of \$1,000.00 was successful. A confirmation email was sent to [redacted]@UCONN.EDU@invalid.uconn.edu. Please print this page for your records.

Payment date:	3/8/18
Amount paid:	\$1,000.00
Student name:	
Paid to:	University of Connecticut UNITED STATES
Account number:	xxx5678
Name on account:	Test Test
Account Type:	Checking

15) To pay by Credit Card, select 'Credit Card via PayPath' and click 'Select'.

Deposit Payment



Amount \$1,000.00

Method

Credit Card via PayPath



Back

Cancel

*Credit card payments are handled through PayPath®, a tuition payment service. A non-refundable service fee will be added to your payment.

Electronic Check - Payments can be made from a personal checking or savings account.

16) Review the transaction details. If information is accurate, click 'Continue to PayPath'.

Deposit Payment



Please review the transaction details. Clicking Continue will open a new window, where you will complete your transaction.

Payment Information	Paid To
Payment Amount: \$1,000.00	University of Connecticut
Selected Payment Method	Confirmation Email
TOUCHNET PAYPATH Change Payment Method	Primary: UCONN.EDU@invalid.uconn.edu

[Back](#) [Cancel](#) [Continue to PayPath](#)

17) A New window will open. Review the terms and ensure your student ID is accurate (Student ID in image below has been removed). Click 'Continue'.

The screenshot shows a browser window titled 'PayPath Login - Microsoft Edge'. The address bar shows the URL 'https://test.paypath.touchnet.net:8443/C30006test_paypath/w'. The page header includes 'UConn Today', 'Home - Faculty & Sta', 'CN', 'UConn Search', and 'Student Admin'. The main content area features the 'PayPath' logo and the University of Connecticut logo. Below this is a 'Welcome to the PayPath Payment Service' section with a paragraph of text explaining the service and a 2.75% fee. A form field labeled 'Student ID:' is present with a greyed-out input area. Below the form, it says 'PayPath Payment Service accepts:' followed by logos for VISA, MasterCard, AMERICAN EXPRESS, Discover, Diners Club, JCB, UnionPay 1624, iCcard, and UltraCard. At the bottom, there are 'Continue' and 'Cancel' buttons, with a yellow arrow pointing to the 'Continue' button.

18) Review the Payment Amount information. Click 'Continue'.

PayPath Payment Amount - Microsoft Edge

TouchNet Information Systems, Inc. [US] https://test.paypath.touchnet.net:8443/C30006test_paypath/w

UConn Today Home - Faculty & Sta CN UConn Search Student Admin


PayPath

\$ — — — —

Payment Amount Information

In addition to the amount paid to University of Connecticut, a non-refundable PayPath Payment Service fee of 2.75% will be added to your payment with a Minimum charge of \$3.00.


Deposit amount:
\$1,000.00



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*Please Note: A 2.75% non-refundable service fee is added to your total amount to be paid (can be viewed on the following screen). The service fee is only applicable to Credit Card payments, not eCheck payments.

19) Complete all required payment fields as marked by the asterisk (*). Click 'Continue'



Amount Payment Confirmation Receipt

PayPath Payment Service accepts:



**Indicates required fields*

Payment Card Information

*Name on card:	<input type="text" value="Test Test"/>
*Card account number:	<input type="text" value="4111111111111111"/>
*Card expiration date:	<input type="text" value="03"/> <input type="text" value="20"/>
*Card security code:	<input type="text" value="125"/> What is this?

Billing Address

Check if address is outside of the United States:

*Billing address:	<input type="text" value="20 Champions Way"/>
*City:	<input type="text" value="Storrs"/>
*State:	<input type="text" value="Connecticut (CT)"/>
*Zip code:	<input type="text" value="06269"/>
*Email address:	<input type="text" value="test@uconn.edu"/>
*Confirm email address:	<input type="text" value="test@uconn.edu"/>
Phone number:	<input type="text"/>

20) Review Payment Details. If accurate, click the box to agree to the terms and conditions and click 'Submit Payment'.

Amount Payment Confirmation Receipt

Review Payment Details

Please review the transaction details and agree to the terms and conditions below. Clicking Submit Payment will finalize your transaction.

Payment to University of Connecticut:	\$1,000.00
PayPath Payment Service Fee	\$27.50
Total payment amount:	\$1,027.50

School name:	University of Connecticut
Student ID	██████████
Payer name:	Test Test
Billing address:	20 Champions Way
City:	Storrs
State:	CT
Zip code:	06269
Email address:	test@uconn.edu
Phone number:	Not entered
Card account number:	xxxxxxxxxxxx1111
Browser internet address:	137.99.34.14

Business correspondence address:
TOUCHNET INFORMATION SYSTEMS INC
15520 COLLEGE BLVD.
LENEXA, KS66219
UNITED STATES


Terms and Conditions

I hereby authorize charges totaling \$1,027.50 via my credit/debit card. I understand that a PayPath Payment Service fee of \$27.50 will be charged to my credit/debit card and is not refundable under any circumstances.

I agree to the terms and conditions.

[Submit Payment](#) [Change Information](#) [Cancel](#)

21) Print the receipt stating the payment was processed and posted for your records. This completes your payment transaction.



Amount Payment Confirmation Receipt

Thank you for using PayPath Payment Service!
A payment was processed and posted successfully to your University of Connecticut account. Please print this page as your receipt and close this payment session. A confirmation email was sent to test@uconn.edu

Your credit card statement will reflect two transactions with the following information:

"PayPath University of Connecticut"	\$1,000.00
"PayPath Conv Fee"	\$27.50

Receipt Information

Payment to University of Connecticut:	\$1,000.00
PayPath Payment Service Fee:	\$27.50
Total payment amount:	\$1,027.50
School name:	University of Connecticut
Student ID:	
Payer name:	Test Test
Billing address:	20 Champions Way
City:	Storrs
State:	CT
Zip code:	06269
Email address:	test@uconn.edu
Phone number:	Not entered
Card:	Visa
Card account number:	xxxxxxxxxxxx1111
Date and time:	2018-03-08 10:29:47 CST
Browser internet address:	137.99.34.14
Reference number:	20180308000000

University of Connecticut Contact Information
If you have any questions concerning this transaction, please contact University of Connecticut at:

Contact phone:	860-486-4830
Contact email:	Bursar@uconn.edu

Terms and Conditions
I hereby authorize charges totaling \$1,027.50 via my credit/debit card. I understand that a PayPath Payment Service fee of \$27.50 will be charged to my credit/debit card and is not refundable under any circumstances.

[Close](#) [Print](#) 